



Enlisted Manning Inquiry Report





ENLISTED MANNING INQUIRY ~~REPORT (EMIR)~~

Reference: MILPERSMAN 1306-108 (currently under review – this brief has the most up-to-date information)

Used to notify the ISIC, TYCOM, MCA, and PERS-4013 of SIGNIFICANT enlisted manning concerns

PLAD: COMNAVPERSCOM MILLINGTON TN//PERS4013//



EMIR SUBMISSION REASONS

- Unplanned Loss: HUMS, Death, Immediate AVAILS, Pregnancy, LIMDU, Disqualifications, etc
- Command has member not reenlisting prior to PRD and separation intentions have not been submitted via FleetRIDE
 - Should coincide with NAVPERS1306/7 submission to detailer so that PRD can be adjusted accordingly
- In the opinion of the Commanding Officer, the personnel shortage has a significant effect on unit readiness



EMIR

CONSIDERATIONS

- If Current Onboard (COB) or Projected Onboard (POB9) manning falls below NMP or BA (whichever is less), a requisition will automatically generate during the next CMS-ID cycle and, if it meets MCA priorities, be advertised to the Fleet
- EMIR should not to be used to report unplanned losses of personnel who do not have a significant effect on unit readiness
- Do NOT submit an EMIR until the member is a permanent loss from the activity. The loss entry will generate the requisition.



EMIR ~~MISUSES~~

- Reporting personnel shortfalls that do not have a significant effect or impact on unit readiness
- Reporting personnel that are planned losses
- NEC discrepancies for members who could attend a course of instruction taught locally
- Submission of repetitive EMIRs for same issue



EMIR MESSAGE FORMAT

- ALFA: Rate/Closed Loop NEC of manning concern
- BRAVO: Rate or Closed Loop/Transitory NEC manning requirements from the latest EDVR
- CHARLIE: Explanation of difference from Current Onboard (COB) and Actual COB (ACOB)
- DELTA: Detailed CO'S comments



EMIR

ACTION/RESPONSE

- PERS-4013 will normally respond within 10 working days
- Response will include NPC estimated Fill Date, if available
- Actual assignment of a relief is subject to availability of personnel assets and MCA priorities